

TORRANCE COUNTY RESOLUTION# 2019-33

Line Item Transfers

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

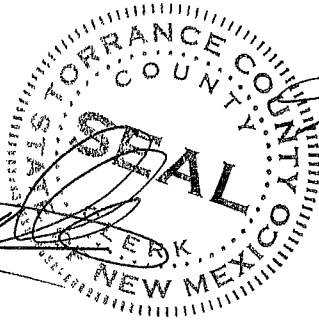
NOW THEREFORE BE IT RESOLVED by the Torrance County Commission

DONE at Estancia, New Mexico, Torrance County this 12th day of June 2019.

Torrance County Board of Commissioners

Attest:

[Signature]
Linda Jaramillo
Torrance County Clerk



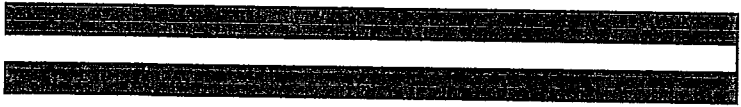
[Signature]
Kevin McCall, District 1

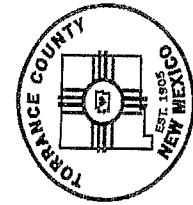
[Signature]
Ryan Schwebach, District 2

[Signature]
Javier E. Sanchez District 3

Vote Record

Kevin McCall	yes	no	abstain	absent
Ryan Schwebach	yes	no	abstain	absent
Javier E. Sanchez	yes	no	abstain	absent





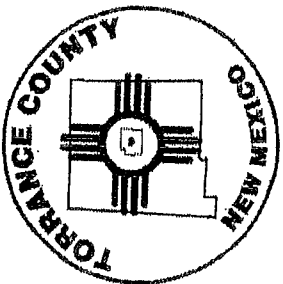
Torrance County

Resolution 2019-_____

Line Item Transfer Schedule A

Funding Source:		Transfer From:		Transfer To:		Total Amount
Department	Source	Line Item	Description	Line Item	Description	Amount
Planning & Zoning	General	401 08 2 272	Professional Services	401 08 2 203	Maintenance Contract	\$869.00
Animal Services	General	401 82 2 207	Mileage and Per Diem	401 82 2 207	Telecommunications	\$ 775.00
Road Department	Road	402 60 2 607	Grader/Equipment Leases	402 62 2 210	Water/Sewer/Trash	\$ 400.00
Finance	General	401 55 2 65	Health Insurance Matching	401 55 2 205	Mileage/Per Diem	\$ 1,000.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 207	telecommunications	\$ 250.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 266	Training	\$ 300.00
Finance	General	401 55 2 219	Office Supplies	401 55 2 269	Membership Dues/Subscriptions	\$ 25.00
Treasurer	Treasurer's Fee	609 30 2 222	Field Supplies	609 30 2 218	Equipment Maintenance	\$ 500.00
Treasurer	Treasurer's Fee	609 30 2 228	Safety Equipment	609 30 2 218	Equipment Maintenance	\$ 500.00
Commission	General	401 05 2 221	Printing/Publishing/Advertising	401 05 2 104	Overtime	\$ 100.00
Dispatch	Dispatch	911 80 2 102	Full Time Salaries	911 80 2 104	Overtime	\$ 40,000.00
District 2 FD	District 2 FD	406 91 2 266	Training	406 91 2 210	Water/Sewer/Trash	\$ 800.00
Electronic						
Monitoring	Jail Fund	420 73 2 218	Equipment Maintenance	420 73 2 219	Office Supplies	\$ 1,500.00
Electronic						
Monitoring	Jail Fund	420 73 2 218	Equipment Maintenance	420 73 2 207	Telecommunications	\$ 350.00
manager	General	401 10 2 103	Part time Salaries	401 10 2 205	Mileage/Per Diem	\$ 3,000.00
Clerk	General	401 20 2 266	Training	401 20 2 205	Mileage/Per Diem	\$ 300.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertising	401 21 2 65	Health Insuranc Matching	\$ 75.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertising	401 21 2 106	Workman's Comp Fee	\$ 20.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertising	401 21 2 226	Election Boards	\$ 980.00
Clerk	General	401 21 2 221	Printing/Publishing/Advertising	401 21 2 205	Mileage and Per Diem	\$ 138.00
DWI	DWI	605 09 2 104	Overtime	605 09 2 272	professional Services	\$ 3,900.00
District5 FD	District 5 FD	405 91 2 236	Uniforms	405 91 2 236	professional Services	\$ 600.00
District 1 FD	District 1 FD	407 91 2 248	Safety Equipment	407 91 2 209	Heating/Gas/propane	\$ 600.00
District 1 FD	District 1 FD	407 91 2 272	Safety Equipment	407 91 2 272	professional Services	\$ 100.00
District 4 FD	District 4 FD	409 91 2 201	Vehicle Maintenance	409 91 2 272	Professional Services	\$ 600.00
District 6 FD	District 6 FD	418 91 2 248	Safety Equipment	418 91 2 272	professional Services	\$ 300.00
Transport	Jail Fund	420 74 2 102	Full Time Salaries	420 74 2 104	Overtime	\$ 4,000.00
Transport	Jail Fund	420 74 2 102	Full Time Salaries	420 74 2 201	Vehicle Maintenance	\$ 100.00

Transport	Jail Fund	420	74	2	102	Full Time Salaries	420	74	2	231	Weapons/Ammunition	\$	500.00
Transport	Jail Fund	420	74	2	102	Full Time Salaries	420	74	2	202	Vehicle Fuel	\$	4,348.00
Sheriff	General	401	50	2	103	Parttime Salaries	401	50	2	65	Health Insuranc Matching	\$	21,878.00
Sheriff	General	401	50	2	102	Full Time Salaries	401	50	2	65	Health Insuranc Matching	\$	14,222.00
Sheriff	General	401	50	2	102	Full Time Salaries	401	50	2	207	Telecommunications	\$	1,500.00
Sheriff	General	401	50	2	102	Full Time Salaries	401	50	2	202	vehicle Fuel	\$	8,141.00
Sheriff	General	401	50	2	63	PERA Matching	401	50	2	202	Vehicle Fuel	\$	4,431.00
Sheriff	General	401	50	2	63	PERA Matching	401	50	2	104	Overtime	\$	1,569.00
DWI	DWI	605	13	2	63	PERA Matching	605	13	2	272	professional Services	\$	81.12
DWI	DWI	605	13	2	64	FICA	605	13	2	272	professional Services	\$	278.55
DWI	DWI	605	13	2	65	Health Insurance Matching	605	13	2	272	professional Services	\$	39.45
DWI	DWI	605	13	2	67	Retiree Health Care matching	605	13	2	272	professional Services	\$	108.58
DWI	DWI	605	13	2	102	Full Time Salaries	605	13	2	272	professional Services	\$	444.27
DWI	DWI	605	13	2	266	Training	605	13	2	272	professional Services	\$	205.00
DWI	DWI	605	13	2	107	Worker's Compensation	605	13	2	272	professional Services	\$	5.40
DWI	DWI	605	13	2	248	Safety Equipment	605	13	2	272	professional Services	\$	54.05
DWI	DWI	605	13	2	104	Overtime	605	13	2	272	professional Services	\$	2,716.11
DWI	DWI	605	13	2	271	non-professional Services	605	13	2	202	Vehicle Fuel	\$	2,165.70
DWI	DWI	605	13	2	205	Mileage and Per Diem	605	13	2	221	Printing/Publishing/Advertising	\$	225.00
DWI	DWI	605	13	2	205	Mileage and Per Diem	605	13	2	257	Outreach Materials	\$	321.26
DWI	DWI	605	13	2	205	Mileage and Per Diem	605	22	2	106	Worker's Compensation	\$	40.46
DWI	DWI	605	22	2	272	Professional Services	605	22	2	64	FICA	\$	6.90
DWI	DWI	605	22	2	272	Professional Services	605	09	2	64	FICA	\$	0.18
DWI	DWI	605	09	2	104	Overtime	412	53	2	210	Water/Sewer/Trash	\$	21.03
Fair Board	Fair Board	412	53	2	238	Ground maintenance/repair	402	60	2	244	machinery maintenance	\$	2,000.00
Road Department	Road	402	60	2	254	Other Road Projects						\$	20,000.00
TOTAL												\$	147,382.06



TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Road Dept

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
402-60-2254	Other Road Projects	462-60-2244	Machinery & Paper	20,000.00

Reason for Transfer:

Charmen Padilla
Signature

6-5-19
Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-22103	Part Time Salaries	401-50-2065	Health Insurance Match	\$21,878
401-50-2103	Full Elected Official's Salaries	401-50-2065	Health Insurance match	\$14,222
401-50-2103	Full Elected Official's Salaries	401-50-2207	Telecommunications	\$15,000
401-50-2103	Full Elected Official's Salaries	401-50-2202	Vehicle Fuel	\$8,141
401-50-2063	PERA Matching	401-50-2202	Vehicle Fuel	\$4,431
401-50-2063	PERA Matching	401-50-2104	Overtime	\$1,569

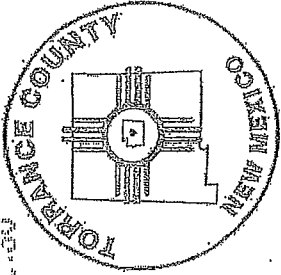
Reason for Transfer:

Stephance

Signature

6/4/19

Date



TORRANCE COUNTY

Line Item Transfer Form

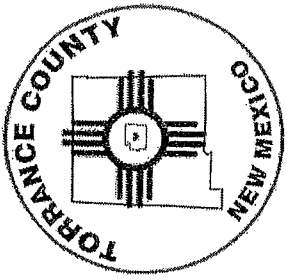
Requesting Department: Public Works

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer \$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
412-53-2238	Ground Maintenance + Improvements	412-53-2210	Highway, Street, Trench	2,000.00
Reason for Transfer: <u>Cover water/sewer/trash fees</u>				

Signature: Maria Walker

Date: 10/5/19



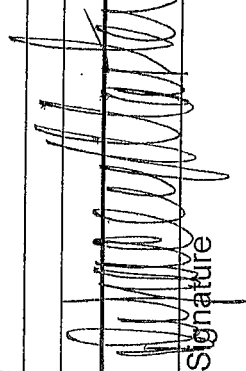

TORRANCE COUNTY

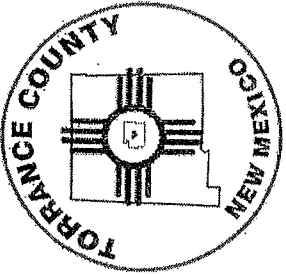
Line Item Transfer Form

Requesting Department:

DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
605-22-2272	Professional services	605-22-2106	Worker's Compensatio	6.90
605-22-2272	Professional services	605-22-2064	FICA	0.18
605-09-2104	Overtime	605-09-2064	FICA	21.03
Reason for Transfer:				
Closing Local DWI (LDWI) books for FY2019.				
 Signature				
 Date				



TORRANCE COUNTY Line Item Transfer Form

Requesting Department: DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

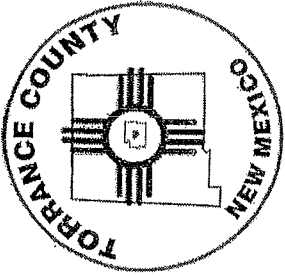
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605-13-2063	PERA	605-13-2272	Professional Services	81.12
605-13-2064	FICA	605-13-2272	Professional Services	278.55
605-13-2065	Health Insurance Matching	605-13-2272	Professional Services	39.45
605-13-2067	Retiree Health Care Matching	605-13-2272	Professional Services	108.58
605-13-2102	Full-time Salaries	605-13-2272	Professional Services	444.27
605-13-2266	Training	605-13-2272	Professional Services	205.00
605-13-2107	Worker's Compensation	605-13-2272	Professional Services	5.40
605-13-2248	Safety Equipment	605-13-2272	Professional Services	54.05
605-13-2104	Overtime	605-13-2272	Professional Services	2,716.11
605-13-2271	Non-professional Services	605-13-2272	Professional Services	2,165.70
605-13-2205	Mileage/Per-Diem	605-13-2202	Vehicle Fuel	225.00

Reason for Transfer:

Early in FY2019, all salary and benefits were billed to the grant (605-22) line items. At the time, the line item transfers were based upon estimated changes. Due to the nature of distribution funding and the fact that the final distribution will not be received by Torrance County until approximately June 10, 2019, there will likely be one more group of line item transfers done.

[Handwritten Signature]
Signature

6/4/19
Date

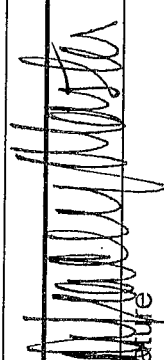


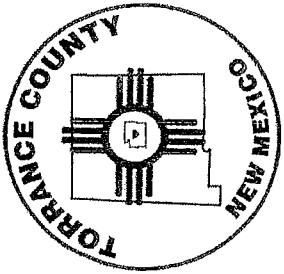
TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
605-13-2200	Mileage/Per-diem	605-13-2221	Printing/Publishing	321.26
605-13-2200	Mileage/Per-diem	605-13-2257	Outreach Materials	40.46
Reason for Transfer:				
Early in FY2019, all salary and benefits were billed to the grant (605-22) line items. At the time, the line item transfers were based upon estimated changes. Due to the nature of distribution funding and the fact that the final distribution will not be received by Torrance County until approximately June 10, 2019, there will likely be one more group of line item transfers done.				
				
				6/4/19
Signature				Date



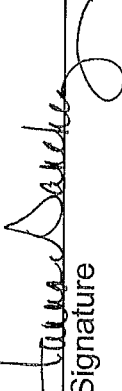
TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

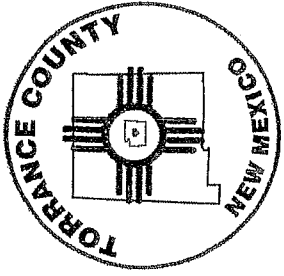
District 6 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		
Line Item Number	Line Item Description	Line Item Number	Line Item Description	\$ Amount of Transfer
418-91-2248	Safety Equipment	418-91-2272	Professional Services	300.00
Reason for Transfer:				
Additional funds needed in professional services				


Signature

6.4.2019
Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

District 4 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
409-91-2201	Vehicle Maintenance/Repair	409-91-2272	Professional Services	600.00
Reason for Transfer:				
Additional funds needed in professional services				

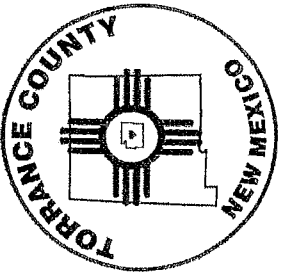
 Signature

Tara D. Anderson

 Date

6.4.2019

 Date



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

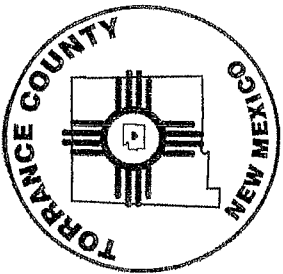
District 1 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
407-91-2248	Safety Equipment	407-91-2209	Heating/Gas/Propane	600.00
407-91-2248	Safety Equipment	407-91-2272	Professional Services	100.00

Reason for Transfer:
Additional funds needed in heating/gas/propane and professional services

Signature: *Thomas Sanchez* Date: *6.4.2019*



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

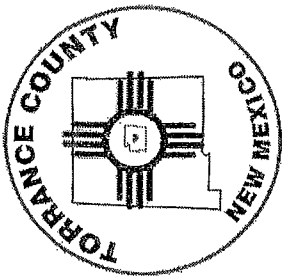
District 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
405-91-2236	Uniforms	405-91-2272	Professional Services	600.00
Reason for Transfer:				
Additional funds needed in professional services				

Harold Sanchez
Signature

6.4.2019
Date



TORRANCE COUNTY Line Item Transfer Form

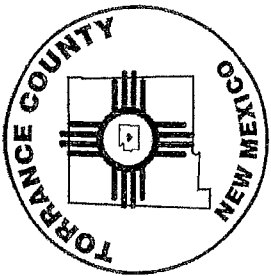
Requesting Department: DWI

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
605-09-2104	Overtime	605-09-2272	Professional services	3,900.00
Reason for Transfer:				
Insufficient funds available in professional services. Three invoices remain for FY2019.				

Signature

6/24/19
 Date



TORRANCE COUNTY

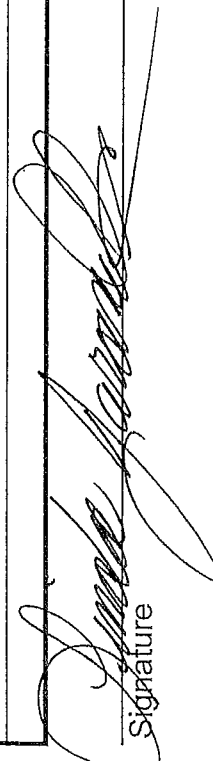
Line Item Transfer Form

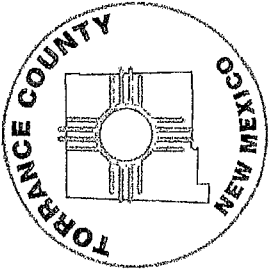
Requesting Department: _____

Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-20-2266	Training	401-20-2205	Mileage and Per Diem	\$300.00
401-21-2221	Printing and Publishing	401-21-2065	Health Ins. Matching	\$75.00
401-21-2221	Printing and Publishing	401-21- 2224 2106	Workman Comp Fee	20.00
401-21-2221	Printing and Publishing	401-21-2226	Election Boards	\$ 980.00
401-21-2221	Printing and Publishing	401-21-2205	Mileage and Per Diem	\$ 138.00


 Signature



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

Electronic Monitoring

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
420-73-2218	Equipment Maintenance	420-73-2219	Office Supplies	\$ 1,500.00
420-73-2218	Equipment Maintenance	420-73-2207	Telecommunications	\$ 350.00
Reason for Transfer:				
Need additional monies for office supplies.				
Transfer monies for phone(s) costs.				

Signature: *[Handwritten Signature]*

Date: May 30, 2019

FINANCE DEPT
4/14/05



TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

Manager

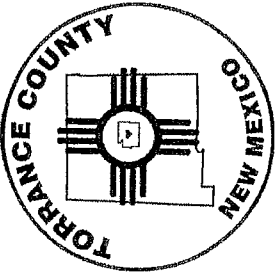
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-10-2103	Part Time Salaries	401-10-2205	Mileage/Per Diem	\$3000.00

Reason for Transfer:

Signature Sarah Guzman

Date 6/4/19



TORRANCE COUNTY

Line Item Transfer Form

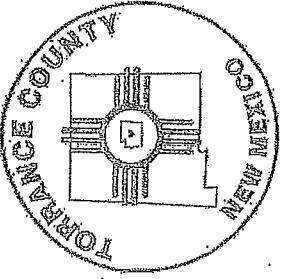
Requesting Department: District 2 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
406-91-2266	Training	406-91-2210	Water/Sewer/Trash	800.00
Reason for Transfer:				
Additional funds needed in water/sewer/trash				

Signature: *Arana Sanchez*

Date: *6.3.2019*



TORRANCE COUNTY

Line Item Transfer Form

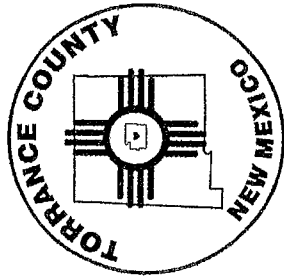
Requesting Department: Dispatch

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
911-80-2102	Full Time Salaries	911-80-2104	Overtime	40,000
Reason for Transfer:				
Cover negative in overtime line item and cover overtime expense for remainder of fiscal year				


 Signature

5/29/19
 Date



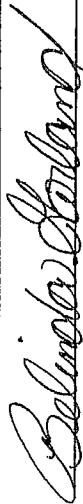
TORRANCE COUNTY Line Item Transfer Form

Requesting Department: _____

Commission _____

My department hereby requests that the following line item transfer(s) be made to the budget:

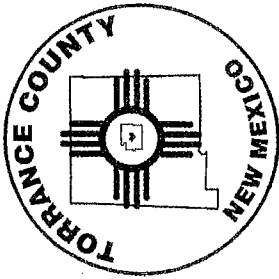
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-05-2221	Printing/Publishing/Advertising	401-05-2104	Overtime	\$100.00
Reason for Transfer:				



Signature

5-29-19

Date



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

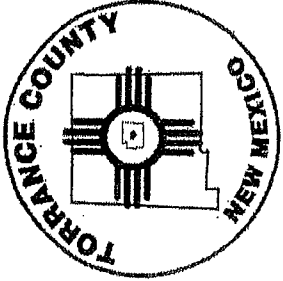
Finance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-55-2065	Health insurance matching	401-55-2205	Mileage/per Diem	\$1,000.00
401-55-2219	Office Supplies	401-55-2207	Telecommunications	\$250.00
401-55-2219	Office Supplies	401-55-2266	Training	\$300.00
401-55-2219	Office Supplies	401-55-2269	Membership	
			Dues/Subscriptions	\$25.00
Reason for Transfer:				
Cover training expenses for Conference, cover expenses for telecommunications till end of fiscal year, get line items from negative balances.				

Signature

Date
5-23-19



TORRANCE COUNTY Line Item Transfer Form

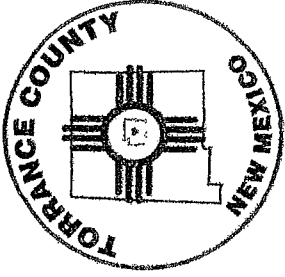
Requesting Department: Road

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer \$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
402-60-2607	Grade Loans + Leases	402-61-2210	Water + Gas	400.00
Reason for Transfer:				

Signature: Charmer Padilla

Date: 5-20-19



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department:

Animal Services

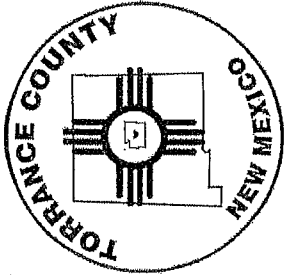
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer	\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description		
401-82-2205	Mileage and Per Diem	401-82-2207	Telephone	\$775.00	
Reason for Transfer:					
We do not have enough money to pay the bills for the rest of the fiscal year due to the switch from T-Mobile to AT&T.					

[Handwritten Signature]
Date

Signature

DATE RECEIVED
2019



TORRANCE COUNTY

Line Item Transfer Form

Requesting Department: _____

Planning & Zoning

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:	Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	\$
401-08-2272	Professional Services	401-08-2203	\$869.00
Reason for Transfer:			
Correct deficit in 401-08-2203 thru June Ricoh billing			

5/20/2019
 Date

Signature

Date

Enter

WARNING** OVERSPENT

401082203



5,500.00 Budget
 5,001.55 Transactions
 220.45 Encumbrance Balance
 373.49 New Encumbrance

 373.49 Budget Balance



95.49 Budget Over By
 Previous Encumbrance

Please make a transfer
 if already done please
 disregard.

Thank you
 finance

$$\begin{array}{r}
 95.49 \\
 + 373.49 \\
 + 400.00 \\
 \hline
 868.98
 \end{array}$$

 1/20
 869.00